



COURT REPORTING • DEPOSITION SUITES • LEGAL TRANSCRIPTION SERVICE

STATE-OF-THE-ART TECHNOLOGY TO BETTER SERVE YOU



A Message From Colleen West,

Founder and President of
Enright Court Reporting, Inc.

“When I started Enright over twenty-five years ago, I vowed that clients would always receive the quality service they deserve at a fair cost. Today, I’m proud that our tradition of putting clients first continues. Whether you need a court reporter, state-of-the-art technology or transcription services, we’re here for you.”

Colleen West began her career as a court reporter in 1989 and established Enright Court Reporting, Inc. in 1991.

In addition to being a graduate of the Long Island Business Institute and Dale Carnegie Institute, she is a 2010 graduate of the Energeia Partnership - The Academy for Regional Stewardship at Molloy College.

Through her vision and commitment, the agency has continued to grow. Enright’s reporters staff all types of legal proceedings for the most well-respected law firms in New York and Long Island. Due to its diverse service offerings, reliability and transcript accuracy, the agency is recognized as an industry leader.

Transcription services are provided to a broad range of professions; including legal, medical practices, hospital networks and insurance carriers.

Colleen is a recognized business leader, serving on several non-profit boards, she has been recognized for her leadership by several non-profits, industry associations and publications. She has also been named one of Long Island’s 50 Most Influential Women by the Long Island Business News and was a Hall of Fame Honoree.



Enright Court Reporting

Having worked with Enright for over 20 years, I can say that our firm is highly satisfied. Their staff is not only professional, but responsive and sensitive to deadlines and our needs, as a busy insurance defense firm.

Transcription

As a firm, we have been using Enright Sten-Tel for over 10 years. The company’s reports are accurate and help us to increase productivity and reduce costs. The new digital interfaces make the service better than ever. When you need a transcript rushed, they come through.

Frederick C. Johs

Partner

Lewis Johs Avallone Aviles, LLP



I have been a trial lawyer for almost twenty years, and Enright Court Reporting is the most reliable and efficient agency I’ve worked with. Their staff reporters and client service division are always professional, and we have consistently received accurate transcripts - a must for successful cases. They are the best combination of small firm service, yet have the ability to handle the biggest or most complicated cases. I would highly recommend them for any transcription need.

Mark Goldsmith, Esq.

Jakubowski, Robertson
& Goldsmith

St. James, New York



Court Reporting

Enright is proud of our professional staff; many with over twenty years of experience in all types of proceedings. Clients can be assured that each reporter's skill is assessed and matched with case requirements to ensure the highest degree of accuracy, reliability and efficiency.

Our staff members are "Enright Oriented" to arrive twenty minutes in advance of the scheduled time and use state-of-the-art equipment. Reporters also receive ongoing training to enhance their professional and interpersonal relationship skills.

New reporters are added to our staff periodically and are recruited from top court reporting schools. They are teamed with seasoned reporters in our Intern Program until an appropriate skill and confidence level is achieved, signaling their readiness to cover a deposition on their own.



Transcript Turnaround Time

Have your transcript when you need it. Typically, transcripts are

completed within 7-10 days. They will be prepared, edited and submitted to our quality assurance area for review. If you require your transcript sooner, please let our office know at the time you schedule the proceeding or notify the court reporter on-site at the proceeding. The reporter can then adjust their work schedule to ensure your transcript is completed within your timeframe

Full-Service Deposition Support

Enright provides full-service deposition support, including:

- Administrative Services
- Legal Transcription Service
- Online Scheduling Available 24/7
- Online Transcript Repository
- Video Depositions with Transcript Synchronization
- Video Conferencing/Live Deposition At Any Location
- Complimentary New York and Nationwide Deposition Suites
- Court Reporter Skills Always Matched to Case Requirements
- Pre-Marking Exhibits Prior to the Proceeding
- Expedited Transcript Service – Have your transcript when you need it
- Interpreters and Document Translation Services

Enright offers court reporters experienced in all types of pre-trial proceedings and legal matters including:

- Arbitrations
- Commercial and Business Litigation
- Construction
- Corporate and Banking
- Defective Medicine and Devices
- Employment and Labor
- Environmental
- Examinations Under Oath
- Matrimonial Cases
- Medical Malpractice (Including all types of professional liability)
- Municipal Hearings
- Personal Injury
- Product Liability & Tort Litigation
- School Board Hearings
- Toxic Tort
- Trusts and Estate Litigation
- Worker's Compensation
- 50(h) Hearings

Deposition Suites

Through partnerships and alliances, Enright can also provide deposition suites and court reporting services at 50 major cities in the U.S. and Canada. Each location is equipped with video conferencing.

Our well-appointed complimentary suites are located in the following convenient locations and include a private area to meet with your client. If you do not see the location you need, please contact us at 631.589.7788 or 1.800.809.7797.

Long Island Locations

- Garden City
- Hauppauge
- Melville
- Riverhead
- Sayville

New York Locations

- Bronx
- Brooklyn
- Manhattan
- Queens
- White Plains



LEGAL TRANSCRIPTION SERVICES

Legal Transcription

Enright offers an efficient and cost-effective legal transcription solution. With our state-of-the-art service, you'll enjoy a secure and easy-to-use workflow that will produce your reports, letters, motions and summaries within 24 hours. Enright assigns a personal support team to your account with experience in legal terminology and customizes document templates to ensure your documents look exactly the way you want.

Features include:

- Documents completed within 24 hours, or less, if needed
- Safe and secure dictation methods
- 800 call in number or mobile device dictation
- Tracking methods for all stages of dictation
- Customized style templates



- **Online Transcript Repository and Training**

For firms requiring 24/7 access to transcripts with ability to annotate, text search and more, take advantage of our easy to use online secure transcript and exhibit repository service.

Clients can enroll in our Online Transcript Repository enabling you to collaborate with your authorized legal staff to view transcripts and exhibits online in a secure environment at no charge.

Service allows full-text searching, issue coding, annotating, exhibit linking and more in a collaborative environment that can be integrated into your case or document management software application. It's a great tool for busy law firms that can help increase productivity.

- **Legal Transcription Service**

Enright's 24/7 easy-to-use digital, web-based, HIPAA compliant transcription service can help you enjoy peace of mind and reduce overhead. Enright assigns a dedicated team to your account.

- **Video Conference/Live Depos at Any Location**

Our new technology will save you money and reduce or eliminate travel for your next deposition and allows you to collaborate with your legal team via a private online chat group. You can also view the transcript real-time and search for key words, search an indexed list of words and manually scroll through the transcript to view specific sections. We make all the arrangements and ensure reliable technology.

- **Video Depositions with Transcript Synchronization**

With state-of-the-art technology you can edit and replay pertinent video clips from depositions in real time. You can also easily produce and save multiple video clips as well. Since the video is synchronized with the transcript, you can use the simple searching capabilities by entering a keyword or page/line reference and highlight sections of the transcript to instantly access the corresponding video.



Service Guarantee

Excellence is our standard of service. It's what distinguishes Enright from other agencies; it's what our clients expect.

When you schedule your proceeding through Enright and work through any issues with us, you qualify for our service guarantee. If you are not completely satisfied with your deposition/proceeding experience, you will not be billed for the transcript. It's that simple.



For further information about rates or to
schedule a deposition or proceeding,
please contact Enright directly at

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